

Instructor

Subject

Course #

Class/  
PeopleSoft # 1       Class/  
PeopleSoft #2       Class/  
PeopleSoft #3

# Textbook Requisition Form

Folsom Lake College Bookstore  
 El Dorado Center | Rancho Cordova Center  
 FLC (916) 608-6565 | EDC (530) 642-5656

Location	# Sections	Quantity	Online	Cable
FLC	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDC	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
RCC	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DUE DATES:**

Fall - Mar. 1

Spring - Oct. 1

Summer - Feb. 15

## Instructions

1. Submit this form for each course taught - not for each section of the same course
2. List FIRST the author's last name, complete title, ISBN, edition, copyright, binding, volume, and if book is "required" or "optional"; if book is optional, please indicate quantity to have on hand
3. Specify "no text" when your course does not use a book.
4. Print this form and fax it to 6576 or use the email button on the top menu; send to: **flc-bookstore@flc.losrios.edu**
5. It is important to hand your requisitions in ON TIME.

Author	Title	VOL	Edition	© Year	FLC Dup	Publisher	ISBN#	Edition	Required? Y or N

**Comments/unusual circumstances that will affect book purchases:**

Instructor/Date

Dean/Date