

Cal State Apply
Application Tips for Transfer Students
(updated for 19-20)

1. It is recommended by CSU that **Google Chrome or Firefox** is used to navigate the application. Internet Explorer is known to crash the system. URL is:
www.calstate.edu/apply
2. If you want to view which CSU's are accepting for a specific term, once at the calstate.edu/apply website, click on "see application dates and deadlines" and scroll down for details.
3. **(NEW for 19-20)** Students only have to submit **ONE** application for all CSU's (similar to the UC application). They will input the different CSU's and majors applied to on one screen. They will pay \$70 per college applied to, not just \$70 for all colleges. There is a fee waiver built into the application that waives up to 4 CSU campuses.

In the Transcript Entry Section of the application:

4. Make sure students input ALL coursework attempted...even non-transferable coursework. To the right of each course entered, make sure the course transferability box is checked (for transferable coursework only).
5. Students who have courses from a CA Community College will be able to enter the course prefix and number (do not enter a space between the course prefix and number). The system connects to ASSIST and inputs the unit value and title. Students will still need to input the "subject" the course relates to. ASSIST certified courses should automatically have a check next in the transferable section. Sometimes, this does not upload correctly, so make sure to double check it!
6. For all courses entered, make sure to input the grade. There are actually two grade boxes. One for letter grades and one for CAS (College Application Service) grades. 99% of the time, you can ignore the CAS box. This is for institutions that do not award letter grades, and use grade points instead....e.g. 2.7 converts to a B-. Once you input a letter grade the system WILL put that letter grade in the CAS grade box as well. That is ok!

(NEW for 19-20) For students that have AP/IB/CLEP credit, make sure to input all exams passed (with a 3 or better) the first term they began community college.

For the subject, enter “Test Credit – No Course.” **For the grade, enter a CR.** DO check the transferable course box for the exam. Also, for each exam, reference the AP grid in the FLC catalog and input the number of units in the exam’s applicability to how the CSU awards units for the exam **for admission**. Note in addition to listing AP/IB/CLEP exams in their first term of college, they will also input the exams into the AP/IB/CLEP section of the application as well.

7. In the General Education section of the application, students who take ASSIST certified course will have their Golden 4 classes populated automatically. But do double check to make sure courses populated correctly! Students with AP/IB/CLEP credit must be first enter the exams into the transcript entry section **before** they can select the Golden 4 classes.
8. For courses that were granted academic renewal, enter “**AR**” as the grade.
9. For courses that were withdrawn, enter “**W**” as the grade.
10. For courses that were repeated at the same institutions, enter “**RP**” as the grade.
 - The system will prompt students if they had repeated courses under the transcript review feature once all course data is inputted.
11. For courses in progress or planned, leave the grade blank. Make sure the transferable box is checked if course is transferable.

In the Supporting Information Section of the application:

12. In the Standardized Test section, transfer students can simply select “no” for SAT or ACT exam results. Standardized tests are not used for upper division transfer selection.

Under Program Materials Section of the application:

13. Make sure to review each college the student is applying to. Some programs are impacted and will list supplemental questions in this section.